

ਨੰ. PERS-TRG0TC/32/2020/E127858-4TRG / I/120751/2020

ਪੰਜਾਬ ਸਰਕਾਰ

ਪ੍ਰਸੋਨਲ ਵਿਭਾਗ

(ਟ੍ਰੇਨਿੰਗ ਸ਼ਾਖਾ)

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ, 21/12/2020

ਸੇਵਾ ਵਿਖੇ,

ਪੰਜਾਬ ਰਾਜ ਦੇ ਸਮੂਹ ਵਿਭਾਗਾਂ ਦੇ ਮੁੱਖੀ,
ਡਵੀਜ਼ਨਾਂ ਦੇ ਕਮਿਸ਼ਨਰਜ਼, ਡਿਪਟੀ ਕਮਿਸ਼ਨਰਜ਼,
ਸਮੂਹ ਕਾਰਪੋਰੇਸ਼ਨਾਂ ਦੇ ਮੈਨੇਜਿੰਗ ਡਾਇਰੈਕਟਰ।

Subject:- Extension of date for nomination of officers for training at Sushma Swaraj Institute of Foreign Service (SSIFS), New Delhi. 4-8 January, 2021

ਸ਼੍ਰੀਮਾਨ / ਸ਼੍ਰੀਮਤੀ ਜੀ,

ਮੈਨੂੰ ਹਦਾਇਤ ਹੋਈ ਹੈ ਕਿ ਮੈਂ ਆਪ ਨੂੰ ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਦੇ ਸਬੰਧ ਵਿਚ Sh. C. Rajasekhar, OSD (States) Ministry of External Affairs, JNB, New Delhi ਵੱਲੋਂ ਪ੍ਰਾਪਤ ਪੱਤਰ ਨੰ.70/OSD (States)/2020, ਮਿਤੀ 04.12.2020 ਦੀ ਕਾਪੀ ਸਮੇਤ ਸਹਿਪੱਤਰਾਂ ਦੇ E-OFFICE ਅਤੇ ਪੰਜਾਬ ਸਰਕਾਰ ਦੀ Website (www.punjab.gov.in) ਤੇ ਅਪਲੋਡ ਕਰਦੇ ਹੋਏ ਬੇਨਤੀ ਕਰਾਂ ਕਿ ਇਸ ਪੱਤਰ ਨੂੰ ਉਕਤ ਵਿਸ਼ੇ ਅਨੁਸਾਰ search ਕਰਦੇ ਹੋਏ ਡਾਊਨਲੋਡ ਕੀਤਾ ਜਾਵੇ ਅਤੇ ਪੱਤਰ ਵਿਚ ਦਰਸਾਈ ਗਈ ਸਥਿਤੀ ਆਪ ਅਤੇ ਆਪ ਦੇ ਅਧੀਨ ਕੰਮ ਕਰ ਰਹੇ (ਵਿਸ਼ੇਸ਼ ਸਕੱਤਰ/ਵਧੀਕ ਸਕੱਤਰ ਲੈਵਲ ਦੇ ਬਰਾਬਰ) IAS ਅਧਿਕਾਰੀਆਂ ਦੇ ਧਿਆਨ ਵਿਚ ਲਿਆ ਦਿੱਤਾ ਜਾਵੇ ਕਿ ਚਾਹਵਾਨ ਅਧਿਕਾਰੀ ਆਪਣੀ ਸਹਿਮਤੀ ਇਸ ਪੱਤਰ ਦੇ ਜਾਰੀ ਹੋਣ ਦੀ ਮਿਤੀ ਤੋਂ 05 ਦਿਨਾਂ ਦੇ ਅੰਦਰ-ਅੰਦਰ ਇਸ ਸ਼ਾਖਾ ਦੀ ਈਮੇਲ ਆਈ.ਡੀ. sr4.trg.personnel@gmail.com ਤੇ ਭੇਜਣ ਦੀ ਖੋਚਲ ਕੀਤੀ ਜਾਵੇ।

ਵਿਸ਼ਵਾਸਪਾਤਰ,

ਸੁਖੀਤਾ ਕੀਮਾਨ
ਸੁਪਰਡੈਂਟ

ਇਸ ਦਾ ਇਕ ਉਤਾਰਾ ਪੰਜਾਬ ਰਾਜ ਦੇ ਸਮੂਹ ਵਿਸ਼ੇਸ਼ ਮੁੱਖ ਸਕੱਤਰ, ਵਧੀਕ ਮੁੱਖ ਸਕੱਤਰ, ਵਿੱਤੀ ਕਮਿਸ਼ਨਰਜ਼, ਪ੍ਰਮੁੱਖ ਸਕੱਤਰਾਂ, ਪ੍ਰਬੰਧਕੀ ਸਕੱਤਰਾਂ, ਵਿਸ਼ੇਸ਼ ਸਕੱਤਰਾਂ, ਵਧੀਕ ਸਕੱਤਰਾਂ ਨੂੰ ਭੇਜਦੇ ਹੋਏ ਬੇਨਤੀ ਕੀਤੀ ਜਾਂਦੀ ਹੈ ਕਿ ਨਵੀਂ ਦਿੱਲੀ ਵਿਖੇ IAS ਅਧਿਕਾਰੀਆਂ ਲਈ ਵਿਸ਼ਾ ਅੰਕਿਤ ਟ੍ਰੇਨਿੰਗ ਪ੍ਰੋਗਰਾਮ ਕਰਵਾਇਆ ਜਾ ਰਿਹਾ ਹੈ। ਇਸ ਲਈ ਆਪ ਅਤੇ ਆਪ ਦੇ ਅਧੀਨ ਕੰਮ ਕਰ ਰਹੇ (ਵਿਸ਼ੇਸ਼ ਸਕੱਤਰ/ਵਧੀਕ ਸਕੱਤਰ) ਲੈਵਲ ਦੇ ਬਰਾਬਰ ਦੇ ਚਾਹਵਾਨ ਅਧਿਕਾਰੀ ਆਪਣੀ ਸਹਿਮਤੀ ਇਸ ਪੱਤਰ ਦੇ ਜਾਰੀ ਹੋਣ ਦੀ ਮਿਤੀ ਤੋਂ 05 ਦਿਨਾਂ ਦੇ ਅੰਦਰ-ਅੰਦਰ ਇਸ ਸ਼ਾਖਾ ਦੀ ਈਮੇਲ ਆਈ.ਡੀ. sr4.trg.personnel@gmail.com ਤੇ ਭੇਜਣ ਦੀ ਖੋਚਲ ਕੀਤੀ ਜਾਵੇ।

ਸੁਖੀਤਾ ਕੀਮਾਨ
ਸੁਪਰਡੈਂਟ

ਸੇਵਾ ਵਿਖੇ,

ਪੰਜਾਬ ਰਾਜ ਦੇ ਸਮੂਹ ਵਿਸ਼ੇਸ਼ ਮੁੱਖ ਸਕੱਤਰ, ਵਧੀਕ ਮੁੱਖ ਸਕੱਤਰ, ਵਿੱਤੀ ਕਮਿਸ਼ਨਰਜ਼,
ਪ੍ਰਮੁੱਖ ਸਕੱਤਰ, ਸਕੱਤਰ, ਵਿਸ਼ੇਸ਼ ਸਕੱਤਰ ਅਤੇ ਵਧੀਕ ਸਕੱਤਰ।

ਅੰ.ਵਿ.ਪੱ.ਨੰ. ਨੰ. PERS-TRG0TC/32/2020/E127858-4TRG / I/120751/2020/11 ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ, 21/12/2020



विदेश मंत्रालय, नई दिल्ली
MINISTRY OF EXTERNAL AFFAIRS
NEW DELHI

No. 70/OSD (States)/2020

04 December, 2020

Dear Sir/Madam,

This is in continuation of my earlier message dated 13th November 2020 regarding training programme for senior officers from State/UTs (copy enclosed for ready reference). Several nominations have been received and the training programme would be conducted, as scheduled during 4-8 January 2021.

2. With a view to accommodating your state, we are willing to extend nominations till 10th December 2020. However, it will be on a first-cum-first-serve basis.
3. You may kindly avail it and rush in nomination from your state/US at the earliest.
4. Tentative training programme is attached for your kind perusal and sharing with the officers nominated for the course.
5. I shall be happy to answer if you have any query/supplementary question in this regard.

Best regards,

Yours sincerely,

C. Rajasekhar

(C. Rajasekhar)
OSD (States)

Ministry of External Affairs, JNB, New Delhi

Email: hod.states@mea.gov.in

All Chief Secretaries of States/UTs

Copy to :

1. Nodal Officers in each State/UT.
2. Resident Commissioners of each State/UT in New Delhi
3. Dean, SSIFS, MEA, New Delhi
4. Shri Anant Prakash Pandey, Director, Department of Foreign Cooperation, Government of Haryana, Chandigarh.
5. Shri Indivar Pandey, Special Secretary, Ministry of Development of North Eastern Region, New Delhi

As on 4 December 2020

Draft Training Programme for IAS Officers

Date	Session One 0930-1100 hrs.	Session Two 1130-1300 hrs.	Session Three 1400-1530 hrs.	Session Four 1600-1730 hrs.
4 Jan	0900-0925 hrs. Welcome Session & Group Photograph 0930-1100 hrs. MEA Overview, India's Foreign Policy, common areas of interest including Para-diplomacy	Role of State & UTs Officers in Promoting Trade, Investment & Technology	Economic Landscape of India	Interaction with Resident Commissioners
5 Jan	Expectations of MEA	Connectivity Issues: Air, Water & Land	Managing COVID Pandemics-Role of States & UTs: India's Success Story	Interaction with EPCs, CII, FICCI & TPCI
6 Jan	Attracting Foreign Tourists to India	Promoting India's Agriculture Exports	Organizing Meaningful B2B meetings/ Round tables, Buyers-Sellers meet, Road Shows, Business Seminar, etc.	Meeting with International Cooperation Agencies in India
7 Jan	Creating a narrative for States & UTs	Energy Diplomacy	Protocol Matters- Incoming & Outgoing Visits @Hyderbad House	Visit to Invest India
8 Jan	Consular & Diaspora Issues	Issues faced by Foreign Businesses in States & UTs	Promoting Study in India-Panel Discussion	Valedictory session Open session for Q&A, Feedback, Certificate distribution

No. 51/OSD (States)/2020
2020

13 November,

Dear Sir/Madam,

As you are kindly aware, our Constitutional division of work places Foreign Policy in the Union List. However, in the current globalized context, it is increasingly in the interest of the States/Union Territories to engage with the world so as to attract FDI, technology tie-ups, joint ventures, trade and tourism etc. Conscious of this need to facilitate and coordinate efforts of the governments of the various States/Union Territories, a full-fledged "States Division" has been created in this Ministry at the specific instruction of Hon'ble Prime Minister Shri Narendra Modi.

2. While States are keen to get what they need from the world, officials of governments of the States/Union Territories may not readily possess the requisite knowledge and professional skills. Thus, there is a felt need to provide necessary orientation and skills to those, who are entrusted with this task. In this context, this Division has been mandated to help capacity building of the officers from States/Union Territories in various aspects of international structures/protocol etc.

3. Against this background, it is proposed to conduct a training module for the benefit of senior officers from State/UT governments, as per the following outline:

- It would be for a duration of one working week, tentatively proposed from Monday, 4 January to 8 January, 2021 (excluding travel time).

- It would be in physical on-campus format at the Sushma Swaraj Institute of Foreign Service (SSIFS), New Delhi.

- It would tentatively have about 20 sessions: *inter alia*:

- giving the big picture on international relations, including economic aspects;
- focus on practical aspects of economic/commercial engagement covering trade, investment, connectivity, technology, tourism and also on studying the Global Best Practices on economic engagement.
- Touch upon Protocol, Diaspora, Cultural and Consular work

- It would include suitable interactions with trade/ economic bodies/ICCR and economic Ministries in Government of India.

- The cost of the training programme can be borne by this Ministry/SSIFS, including for Lunch/Tea.

- The States/Union Territories governments are requested to pay for the round-trip passage to New Delhi, accommodation (in State Bhawans) and their local transport in Delhi. In case of any difficulty, it can be explored as to how to bridge any funding gap.

4. May I request you to kindly nominate one/two officers (second name can be stand by) to avail training programme. The officer (s) may be:

- (a) civil servants with about a decade of experience in public service;
- (b) those who have at least 5 years of residual service before superannuation ;
- (c) who are currently/likely to be deployed in global interface work; and
- (d) who are proficient in English language.

A separate module for Secretaries/Principal Secretaries is -to be conducted later.

5. I shall be grateful also for your valuable suggestions/views on the course content, so as to make it practically relevant and useful. Your response by 4 December,2020 will be much appreciated, so that the training institution can suitably arrange for the programme. A copy of your nomination may please be endorsed to Ambassador J.S. Mukul, Dean (SSIFS), Ministry of External Affairs, New Delhi (email: dean.ssifs@mea.gov.in).

Best regards and Happy Deepawali.

Yours sincerely,

(C. Rajasekhar)
(OSD
States)

All Chief Secretaries of States/UTs

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