

No. 8/1/2003-5FB/921

GOVERNMENT OF PUNJAB

DEPARTMENT OF FINANCE

(Finance Budget-1 Branch)

URGENT  
BUDGET  
MATTER

To

All Heads of Departments,  
Commissioners of Divisions,  
Registrar, High Court of Punjab and Haryana,  
District and Sessions Judges and  
Deputy Commissioners in the State  
No.

Dated, Chandigarh the 9/5/17

**Subject: Ban on postings of officials/officers at places other than that of sanctioned posts and transfer of officer/official alongwith posts to other places than that of the sanctioned posts.**

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With a view to overcome the shortage of officers/officials at the place of sanctioned posts, and to do away with the process of transfer of employees alongwith post to another place by the Administrative Departments, Government has taken the following decisions:-

- i) There is a complete ban on posting of officers/officials at any place other than one where a sanctioned post exists.
- ii) No Administrative Department will employ/adopt the process of transferring an officer/official alongwith one's post to any other place where such a post does not exist.
- iii) If any officer/official is working at the moment at any other place than that of the sanctioned post, he/she must be immediately transferred to the place of his/her sanctioned post, otherwise, the officer/official will not be paid salary against a post on which he/she has actually not worked at the place of the sanctioned post.
- iv) Each Drawing & Disbursing Officer (D.D.O) will certify these facts while presenting bills of salary and wages to the concerned District Treasury Officer/Sub Treasury Officer.

If, however, any staff is already deployed, proper rationalisation may be carried out within a period of one month & after that no salary will be payable to such an employee.

2. As regards the Department of police the following needs to be done on priority basis to safeguard the financial interest of the government:-

1. Immediate rationalization of staff as per requirement & proper utilization of their services.
2. Security assesment of individuals may be reviewed & withdrawn/reduced where ever possible.

Meticulous compliance of these instructions may be ensured and if in any case, relaxation is required due to any unavoidable circumstances, prior concurrence of the Finance Department will be required.

3. Finance Department is deputing teams for audit of manpower in different departments. Any violation that comes to the notice of this team will be viewed seriously and the DDO/Controlling officers will be held personally responsible for any violation of Govt. instructions.

These instructions are in supersession of the earlier instructions issued on the subject vide no. 8/1/2003-5FB1 dated 24.02.2003.

*Sangit*  
Under Secretary Finance

To

All The Financial Commissioners/Principal  
Secretaries and Secretaries to Govt. of Punjab.

I.D. No. 8/1/2003-5FB1/922  
Endst. No. 8/1/2003-5FB1/923

Date, Chandigarh 9/5/17  
Date, Chandigarh 9/5/17

A copy is forwarded to all the Heads of Departments for strict compliance of the above mentioned decision within one month from the date of this letter.

*Sangit*  
Under Secretary Finance

Endst. No. 8/1/2003-5FB1/924

Date, Chandigarh 9/5/17

A Copy is forwarded to Director, Treasury and Accounts for issuing immediate directions to the District, Treasury Officers to ensure strict compliance of these instructions.

*Sangit*  
Under Secretary Finance